SCIENTIFIC WORKSHOPS TEDD 2024

Abstract Guidelines

Preparation Guidelines

- Abstracts may not promote a research institute, consortium/project, commercial product, process, or service.
- Abstracts must detail the relevance of the study (i.e., How findings advance the topic or how they can be applied, and the impact of the study)
- The abstract should not have been previously presented at a Scientific Workshop-sponsored event.
- Use metric units.
- Use a single space between sentences.
- The title of the abstract must be entered in title case.
- The body of the abstract must adhere to a maximum word count of 500 words. This limit is exclusive of the abstract title and the author listing.

Submission Guidelines

- The abstract submission deadline for both poster and oral presentations is Midnight, Eastern Daylight Time (USA) (11:59 pm) on 15 May 2024. In order for scheduling to be completed in a timely manner, all submissions must be received by this date. Stated guidelines and procedures must be followed exactly. If not, your abstract will not be considered.
- All submissions must be received online using the form on the abstract webpage by the deadline. Abstracts must be submitted via the website.
- When submitting your abstract, you will be asked to provide the following information:
  - Title
  - Presenting author
  - (Co-) Authors: name and affiliation.
    - For Affiliation of Authors use the following formatting (#) Location, City, State, Zip Code, Country
  - Presentation Type
  - Presentation Topic
  - Abstract Body
  - Session and topic
- Presenting authors will be notified of acceptance or rejection of their abstract by May 31, 2024.

Sessions

- To assist the organizing committee in assigning your abstract to an appropriate session, you may select your desired session topic from the list in the abstract submission form. The program committee will review the abstracts and shall allocate speaker and poster slots.
- The fact that a session is included in the call for abstracts does not guarantee that this session will be programmed at the meeting. Depending on the number of abstracts received, the program committee will decide to accept, merge, or cancel the session. In

the latter case, the program committee will make suggestions to move your abstract to another session.

Policy/Administration

- By submitting your abstract you:
  o Give Scientific Workshops permission to publish it in the online meeting program that will be made available to all participants; and
  o Have read and agree to adhere to the abstracts instruction.
- Acceptance of your abstract and invitation to present during the meeting does not include a free registration nor any other financial compensation.